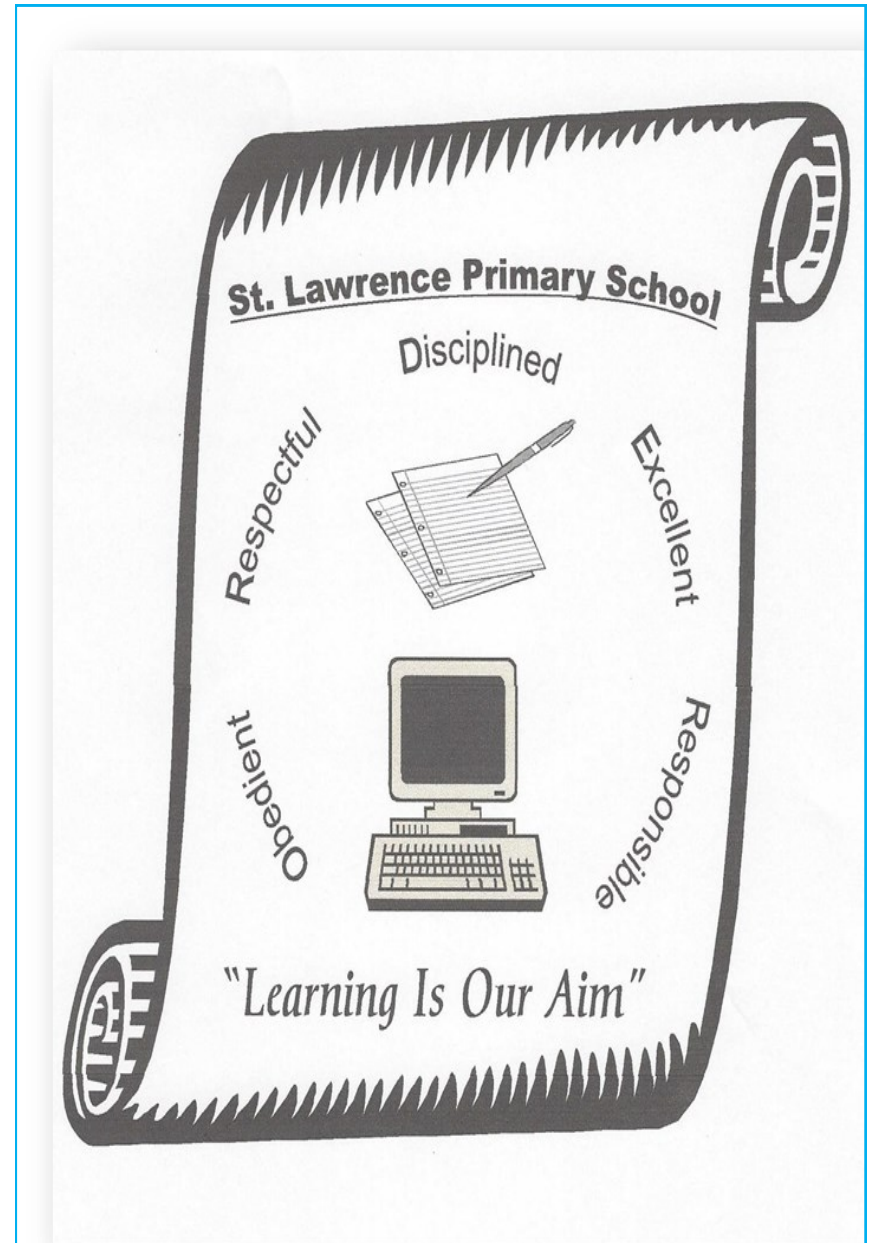


# Parents' Hand Book



## **Our Mission**

To be an institution of educational excellence in our community. To provide and maintain a learning environment where all students have equal opportunity to develop to their fullest potential.

## **School's Motto**

Order is our rule, learning our aim,  
politeness our manner, do unto others  
as you would that they should do unto  
you.

## Boys

**Games Uniform: *This uniform is available at the school.* White games shoes and white socks are to be worn with this uniform (This is the official uniform and no other clothes will be allowed).**

## Management Team

**2021-2022**

<b>Principal</b>	Ms. Lorraine Gittens
<b>Senior Teacher</b>	Ms. Suzanne Browne
<b>Early Childhood Coordinator</b>	Ms Tracy Cox
<b>IT Coordinator</b>	Mrs. Janelle Phillip
<b>Arts Coordinator</b>	Ms. Julia Agard
<b>Science Coordinator</b>	Ms. Lasonta Howell

## School's Pledge

My school expects me to remember that at all times and in all places, I am its representative; to refrain from any word or deed which may bring discredit upon it; to be loyal to all staff and to my school fellows. To try by hard work, cheerful obedience and good sportsmanship to leave it the better for my membership of it.



Back view

(inverted turquoise pleats)

Skirt must be long enough to cover shorts.

White games shoes and white socks

## Note to Parents

### Games Uniform

**Games Uniform:** *This uniform is available at the school.*

**Junior Girls**– A royal blue & turquoise skirt ( over the **official** games shorts and games shirt must be worn from at home. (see below).

Junior Girls Games Skirt

(Parents will make)



Front View

(inverted turquoise pleats)

Your involvement in all aspects of your child's school life will play a great part in his/her success. It is your duty as a parent to give the school all of the necessary support in helping to make school life enjoyable for your child. We invite you to partner with us as we work to develop your child to his/her fullest potential.

The following are some **Expectations** of our parents.

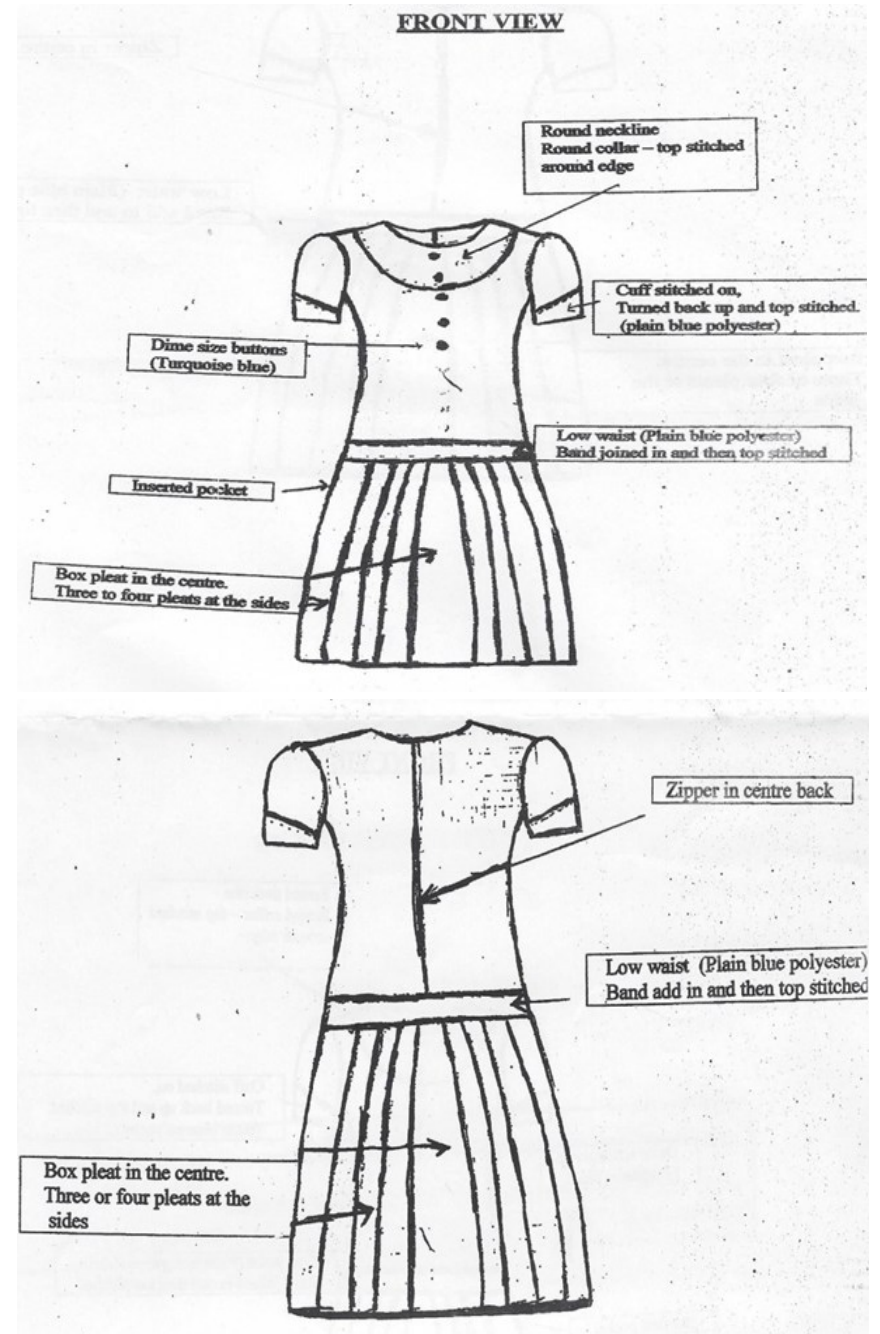
- Ensure that your child attends school regularly and is punctual. (**School begins at 8.45 a.m.** Children will be supervised from 8.30 a.m to 3.30 p.m). ***A before and after school care service is available for a small fee.***
- Children must be dropped off and collected at the gate. (Only nursery students can be collected at the main entrance).

- Children must be collected by 3.30 p.m. unless they are engaged in an Extra-Curricular activity or arrangements have been made for their supervision.
- Persons must only be on the compound for official business.
- Report to office and then seek permission to speak to your child's teacher. (Try to make an appointment for non-emergency matters).
- Dress appropriately. (**No thin straps, back outs, exposed breasts, shorts, exposed underwear nor tights should be worn on the compound.**)

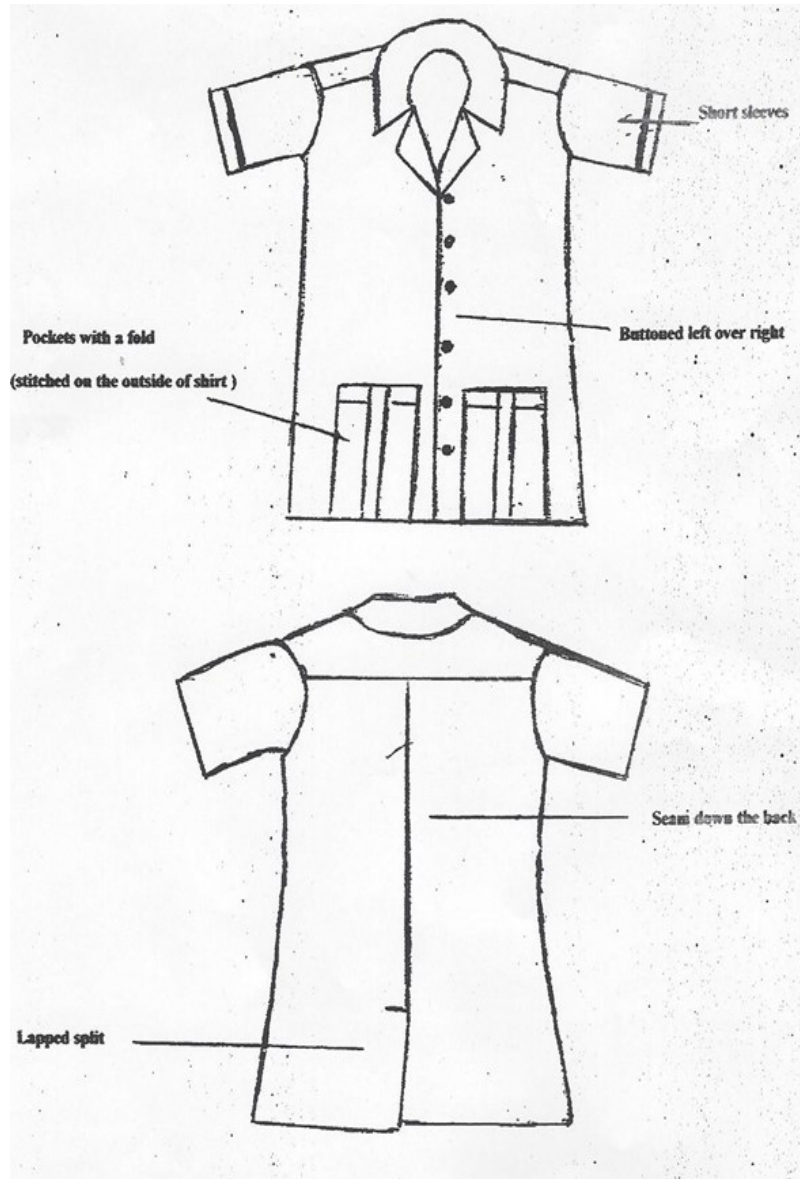
**No meeting will be entertained if persons are dressed inappropriately.**

- Parents are **not** allowed to go into the classroom without permission.

## Girls' Uniform



## Boys' Uniform



- Parents must **not** confront nor question other students. Complaints must be brought to the Principal or Senior teacher.
- Good behaviour and respect of all staff and students are expected at all times.
- Send a letter of excuse on your child's return to school for absences for 1-2 days and a medical certificate for three (3) days or more.
- Notify the school of any illness/condition that may impact your child's performance.
- Assist your child with homework. Sign to indicate that it has been checked.
- Ensure that your child is following the school rules.

## **School Rules**

- Students must be on their best behaviour when dressed in uniform. ( Both on and off the school compound).
- Students must be respectful in speech and actions to peers and **ALL** members of staff.
- Students must obey instructions immediately.
- Students must speak in a quiet voice especially when indoors.
- All students must keep hands and feet to themselves. Report incidents instead of hitting back.
- Students **must be at school no later than 8.45 a.m.**
- All students must participate in corporate worship unless a written request for exemption is sent by the parent or guardian.

phone is set to receive calls from the school.

**Principal-418-2220/535-9002**

**Clerk/typist 420-7644/ 535-9001**

**Staffroom- 535-9003**

## **School Uniform**

**Girls:** A turquoise blue and white plaid dress with a turquoise collar. Black shoes and navy blue socks must be worn. Only turquoise hair ribbons.

**Boys:** A turquoise shirt jac and a navy blue pants. Black shoes and navy blue socks.



## Important Information

**Nutrition-** All students are provided with milk when available as a mid-morning snack.

School Meals- All students taking School Meals must pay \$1.00 weekly. **This must be paid even if the child is taking lunch only on one day.** For convenience this can be paid at the beginning of the term. Any parents experiencing difficulty should let us know. Remind your child not to spend lunch money on snacks.

Snacks and drinks are available for purchase. On healthy day the are encouraged to buy/bring water and fruit.

**Communication-** All important information is communicated in writing. Check child's bag for letters. Telephone calls are made in cases of emergency. Please ensure that your contact numbers are correct and that your cellular

- Students arriving after 9.30 a.m. should be accompanied by a parent or have a written excuse from parent.
- Students arriving after 9.30 a.m. must collect a permission slip to enter the classroom. They will be marked absent for the morning session.
- There should be **no playing** before school starts. (Bring a book to read).
- All children must wear the correct school and official games uniforms only . ***A letter must be sent if there is a problem.***
- Infants and junior are allowed to wear the **full official** games' uniform to school.
- Junior girls will wear their **official games shirt** with their games skirt over their official games shorts.
- Hair must be neatly groomed. (No braids, hair weave for girls. No flat tops or hair

designs with parts for boys) **Girls must wear ribbons.**

- Girls wear knickers (**not shorts**) made from uniform fabric.
- Boys with dreadlocks or braided hair must have them neatly covered. (Must be navy blue tam)
- A small wrist watch and small gold or silver ear bobs (girls) are the only jewellery allowed.
- All homework must be completed.
- Cell phones and electronic games **must be left at home.**

12. Let the school know your concerns.

[Support your child's learning at home](#)

13. Demonstrate a positive attitude about education to your children.
14. Monitor your child's television, video game, and Internet use.
15. Encourage your child to read. Helping your child become a reader is the single most important thing that you can do to help the child to succeed.
16. Encourage your child to use the library. Libraries are places of discovery.
17. Talk with your child.
18. Encourage your child to be responsible and work independently.
19. Encourage active learning. Active learning involves asking and answering questions, solving problems and exploring interests.

7. Make sure that your child gets homework done. Let your child know that you think education is important and that homework needs to be done each day. Set aside a special place to study, establish a regular time for homework, and remove distractions such as the television and social phone calls during homework time.
8. Help your child prepare for tests.

### Get involved with your child's school

9. Learn what the school offers. Read the information the school sends home.
10. Volunteer at your child's school and/or join your school's parent-teacher group.

### Get informed and be an advocate for your child.

11. Ask questions. If something concerns you about your child's learning or behaviour, ask the teacher or principal about it and seek their advice.

## Curriculum

Instruction at the St. Lawrence Primary School is based on the National Curriculum as set out by the Ministry of Education, Science, Technology & Innovation. Students must do all subjects unless exempted for religious or medical reasons.

Subjects taught are:

- Language Arts-Reading, Comprehension, Composition, Spelling & Vocabulary, Poetry, Penmanship, grammar.
- Mathematics
- Science
- Health & Family Life Education
- Religious & Moral Education
- Social Studies
- Visual & Performing Arts
- Music
- Information Technology
- Physical Education
- Conversational Spanish (Class 1-4)

## Extra Curricular/Other Activities

Brownies & Blossoms:	Every Tuesday after school
Cub Scouts & Beaver Scouts:	Every Tuesday after school
K. Kids	
ISCF	Wednesdays during lunch (Subject to change)
Violin:	Offered during school hours. Parents must pay for rental of instrument and for sessions.
Dance:	Offered during school hours. Infants B & Juniors pay a very small fee.
Swimming	Friday 11 a.m to 12 p.m
Netball	Thursdays
Hockey	
Football	
Athletics	

## Ways You Can Help Your Child Succeed At School

Develop a partnership with your child's teachers and school staff

1. Meet your child's teacher.
2. Get to know who's who at your child's school.
3. Attend parent-teacher conferences and keep in touch with your child's teacher.

Support your child academically

4. Find out how your child is doing.
5. Apply for special services if you think your child may need it.
6. If your child is having problems with learning, ask the school to evaluate your child.